



SMART NEST SOFTWARE SOLUTIONS (PVT) LTD

Metro Shopping Complex, Kadawatha

NexoPOS System
(Version 1.1)

User Manual
1 February, 2025

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1. Getting Started

1.1 How to Get Started with Nexo PoS



Step 1: Access the Login Page

- Enter the web URL provided by admin and you will navigate to the Nexo PoS Version 1.1 login page.

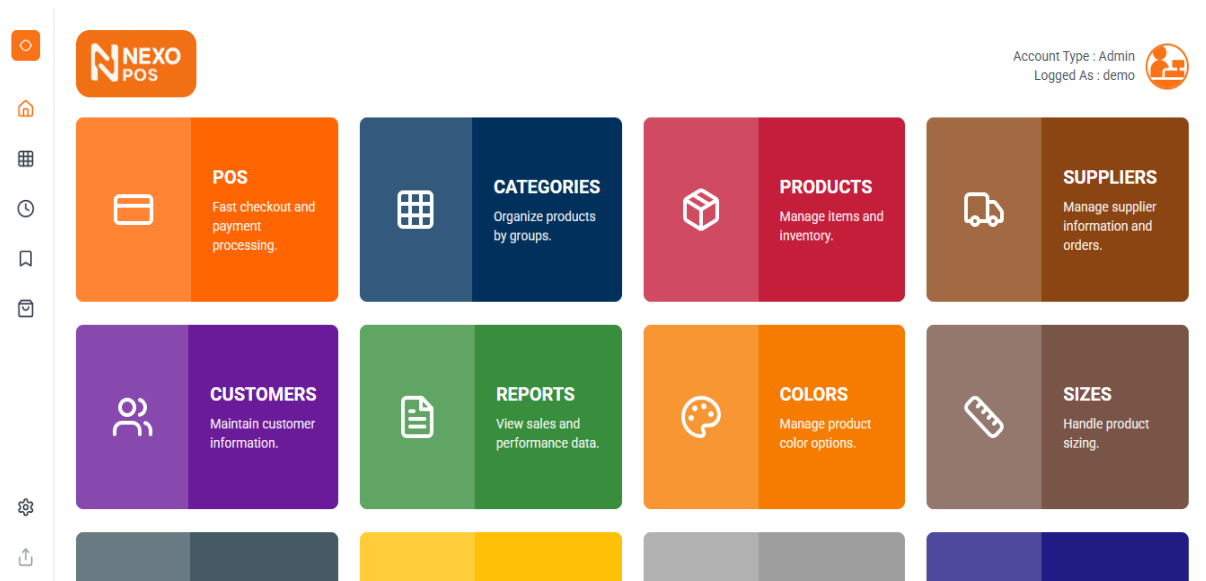
Step 2: Enter Your Login Credentials

- In the Username field, enter your registered username.
- In the Password field, enter your secure password.

Step 3: Submit Your Details

- Click the Login button to access the terminal dashboard.

Step 4: Access dashboard



- Once you click on the Login button, you will automatically navigate to the dashboard.

2. PoS

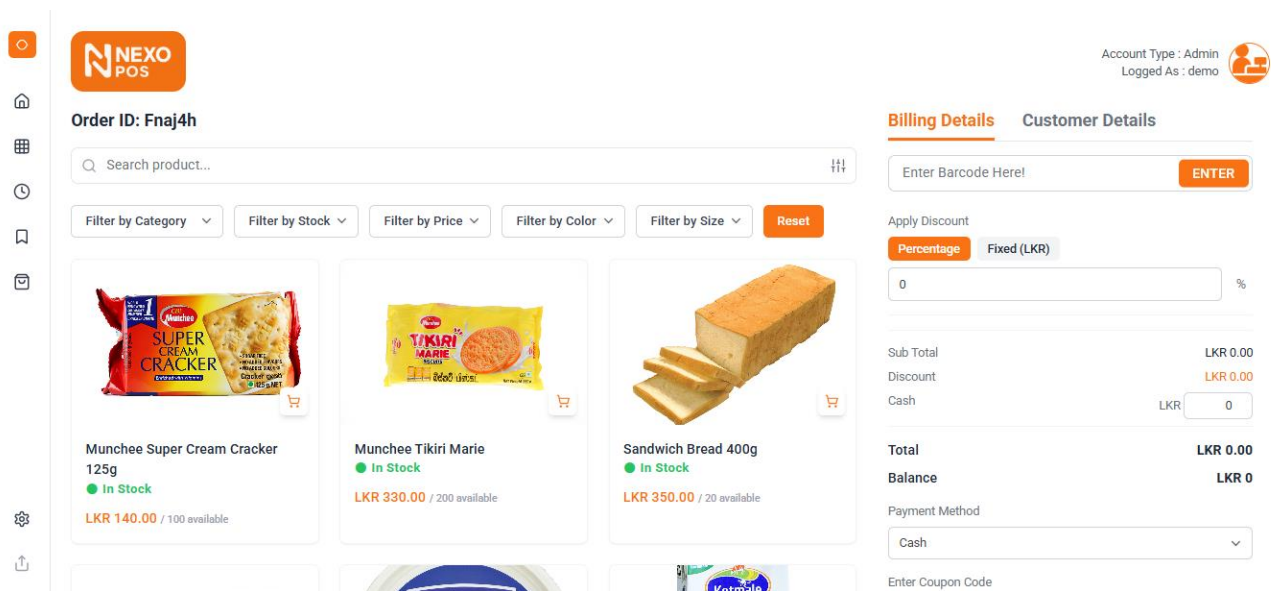
2.1 Customer Details

Customer details should be entered manually by the user. And also, **Customer can be searched by phone number** if exists.

The screenshot displays the NEXO POS interface. On the left, there is a sidebar with navigation icons. The main area shows the 'Order ID: Fnaj4h' and a search bar. Below the search bar are filters for Category, Stock, Price, Color, and Size, along with a 'Reset' button. Three product cards are visible: 'Munchee Super Cream Cracker 125g' (LKR 140.00), 'Munchee Tikiri Marie' (LKR 330.00), and 'Sandwich Bread 400g' (LKR 350.00). On the right, a 'Billing Details' panel is open, showing the 'Customer Details' tab. This panel contains four input fields: 'Customer Name', 'Enter Customer Contact Number', 'Enter Customer Email', and 'Select an Employee'. A 'Search' button is next to the contact number field. Red arrows with numbers 1 through 4 point to the input fields: 1 points to 'Customer Name', 2 points to 'Enter Customer Contact Number', 3 points to 'Enter Customer Email', and 4 points to 'Select an Employee'.


- 1 - Customer's Name
- 2 - Customer's Contact Number
- 3 - Customer's Email Address
- 4 - Employee's name who is entering customer details

2.2 Billing Details and select products




- ✓ Users can find available products by using the dropdown filters and the search bar provided here.



- Users can search for products by entering the product name in the “search bar”.
- By selecting category features from the “dropdown filters” (**Filter by Category, Filter by Stock, Filter by Price, Select Color, Select Size**), users can efficiently narrow down and find the desired products.
- Clicking the “Reset” button () clears all applied filters, displaying the complete list of products.

- ✓ When an item's barcode is scanned, its code is displayed here. Alternatively, the user can manually enter the code.

The user should then click the “Enter” button. ()

Enter Barcode Here!	ENTER
---------------------	-------

- ✓ After clicking the "Enter" button, the corresponding item's price is automatically displayed as the "Sub Total."

Sub Total	LKR 0.00
-----------	----------

- ✓ If the item has a discount, the discounted price is displayed under "Discount."

Discount	LKR 0.00
----------	----------

- ✓ The final price is displayed under "Total."

Total	LKR 0.00
-------	----------

- ✓ The cash provided by the customer should be entered manually by the user if it is a cash payment (**not applicable for card payments**).

Cash	LKR <input type="text" value="0"/>
------	------------------------------------

- ✓ The balance amount for the customer is displayed here if it is a cash payment (**not applicable for card payments**).

Balance	LKR 0
---------	-------

- ✓ The coupon code assigned to employees should be entered manually here. (**Only applicable to company staff.**)

Enter Coupon Code

- ✓ The user should then select the payment method here. (**cash payment or card payment**)

Payment Method

- ✓ Upon clicking the “COMPLETE ORDER” () button, the bill is generated for printing.

And all customer details and order information are securely saved in the system.

3. Categories

5 / Total Categories

< CATEGORIES

ADD MORE CATEGORIES

Search ...

NAME	PARENT HIERARCHY	ACTIONS
Bakery & Breakfast	N/A	<div>EditDelete</div>
Beverages	N/A	<div>EditDelete</div>
Dairy & Eggs	N/A	<div>EditDelete</div>
Fresh Produce	N/A	<div>EditDelete</div>
Rice & Grains	N/A	<div>EditDelete</div>

3.1 Add Categories

Step 1: Add a new category

- Click on the “ADD MORE CATEGORIES” button (

ADD MORE CATEGORIES

).

5 / Total Categories

< CATEGORIES

ADD MORE CATEGORIES

Search ...

NAME	PARENT HIERARCHY	ACTIONS
Bakery & Breakfast	N/A	<div>EditDelete</div>
Beverages	N/A	<div>EditDelete</div>
Dairy & Eggs	N/A	<div>EditDelete</div>
Fresh Produce	N/A	<div>EditDelete</div>
Rice & Grains	N/A	<div>EditDelete</div>

Add Category


Category Name:

Parent Category:

No Parent

Save

Cancel

- A blank category card will pop-up, ready for you to enter new details. (**Category Name**, **Parent Category**).
- Enter the details and click on the “save” () button. Then a new category bar will emerge.
- Upon completion, the provided information will be updated in the categories list to reflect the specified details.

Step 2: Navigate through the category pages

- Click on the navigation buttons at the bottom of the category pages to navigate between them.



3.2 Edit Categories

- To **edit** the category, click on the **edit icon** () . This allows you to modify the details as needed.

3.3 Delete Categories

- To **delete** the category, click on the **delete icon** () . This will remove the card from the list.

4. Products

9 / Total Products

PRODUCTS

ADD MORE PRODUCTS

Search ...

Filter by Category


Filter by Stock

Filter by Price

Select Color

Select Size

Reset




Munchee Super Cream Cracker 125g

140.00

Color: N/A Size: N/A

Supplier: N/A

In Stock




Munchee Tikiri Marie

330.00

Color: N/A Size: N/A

Supplier: N/A

In Stock




Sandwich Bread 400g

350.00

Color: N/A Size: N/A

Supplier: N/A

In Stock



Highland Butter 200g

1100.00


Color: N/A Size: N/A

Supplier: N/A

In Stock

4.1 Add Products

Step 1: Add a new product card

- Click on the “**ADD MORE PRODUCTS**” button ().
- A blank product card will pop-up, ready for you to enter new details.

Add Product

Add Size

Add Color

Add Category

Category Name:

Select a Category

Supplier Name:

Select a Supplier

Bar code:

Enter Barcode

Product Name:

Enter Product Name

Size:

Select a Size

Color:

Select a Color

Cost Price:

Enter cost price

Stock Quantity:

Enter stock quantity

Selling Price:

Enter selling price

Discount (%):

0

Discounted Price:

Discounted price will appear here

Image:


Choose File

No file chosen

Save

Cancel

Step 2: Enter details for the new product card

- Fill in the new product details (**Category Name, Supplier Name, Bar code, Product Name, Product Cost, Size, Color, Cost Price, Stock Quantity, Selling Price, Discount, Discounted Price and Image**) for the new product in the popped-up card.
- Enter the details and click on the “save” () button.
- Once completed, the card will update to reflect the details you have provided.

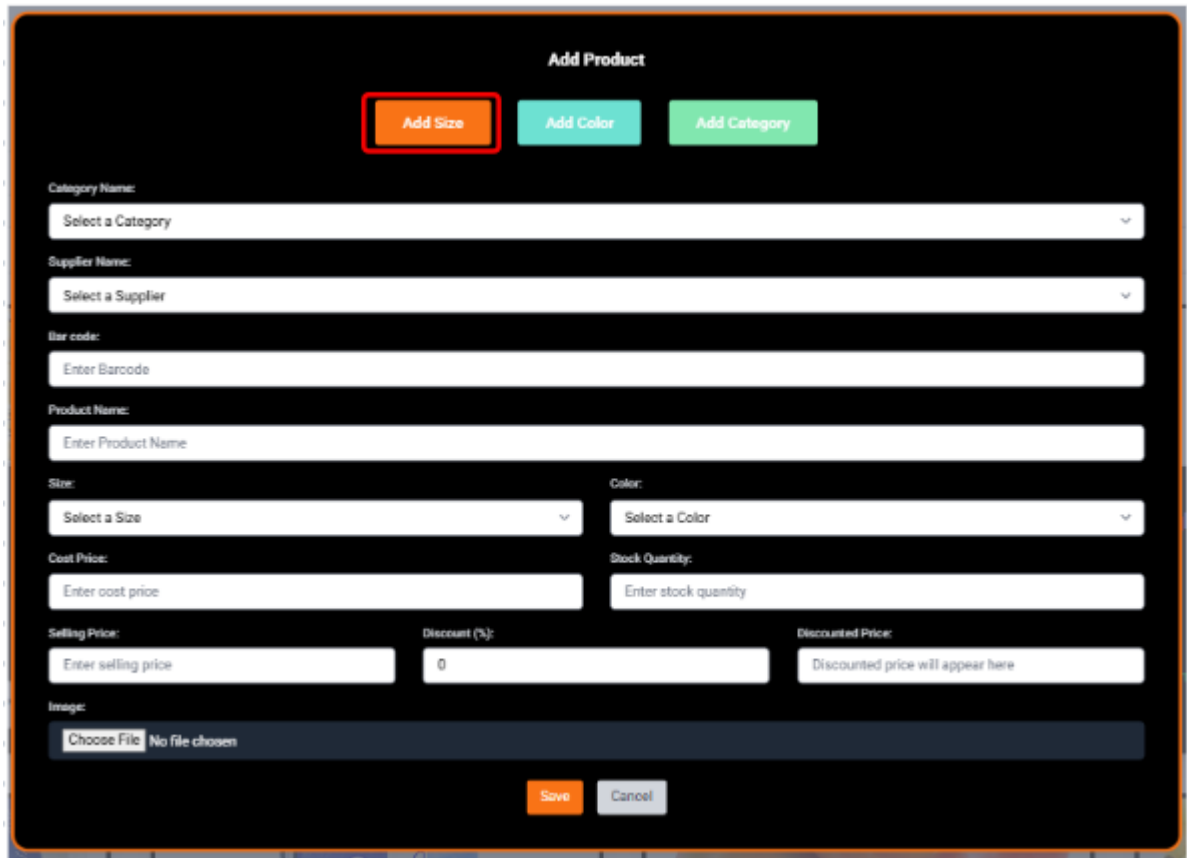
Step 3: Navigate through the product pages

- Click on the navigation button at the bottom of the product pages to navigate between them.



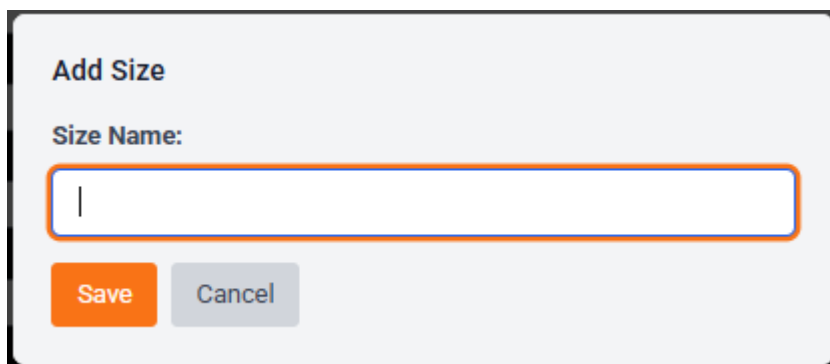
4.1.1 Add Size

The button to add new sizes, positioned at the top of the **Add Product** card, enables addition of size options for products.




The screenshot shows the 'Add Product' form. At the top, there are three buttons: 'Add Size' (orange), 'Add Color' (teal), and 'Add Category' (green). The 'Add Size' button is highlighted with a red rectangle. Below the buttons are several input fields: 'Category Name' (dropdown), 'Supplier Name' (dropdown), 'Bar code' (text), 'Product Name' (text), 'Size' (dropdown), 'Color' (dropdown), 'Cost Price' (text), 'Stock Quantity' (text), 'Selling Price' (text), 'Discount (%)' (text), 'Discounted Price' (text), and 'Image' (file upload). At the bottom, there are 'Save' and 'Cancel' buttons.

Clicking the "Add Size" button () in the **Add Products** card, opens the **Add Size** pop-up card.

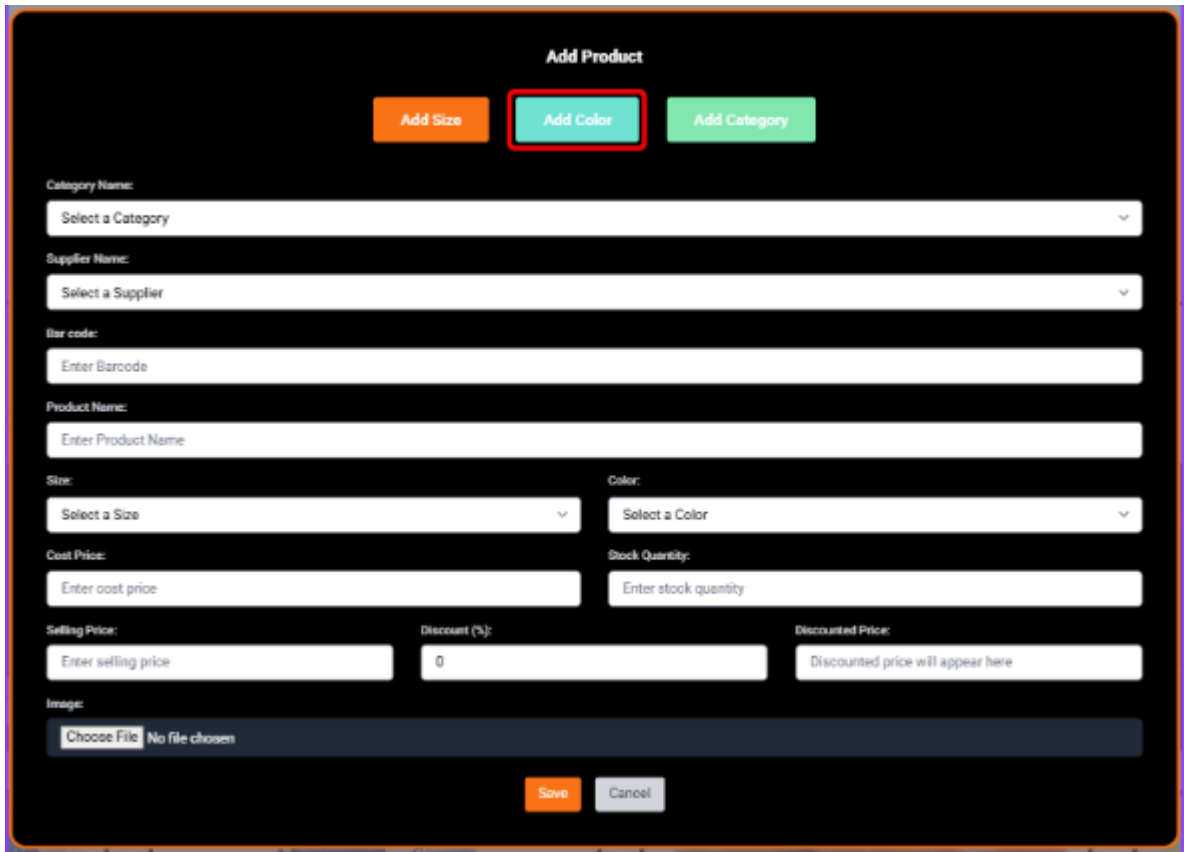


The screenshot shows the 'Add Size' pop-up card. It has a title 'Add Size' and a label 'Size Name:'. Below the label is a text input field with a cursor. At the bottom, there are 'Save' and 'Cancel' buttons.

Enter the product size and click the “Save” button () to add the new size to the PoS system.

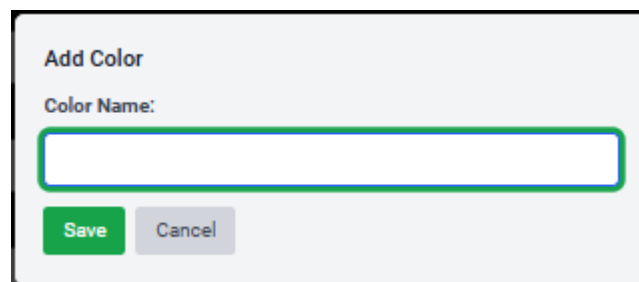
4.1.2 Add Color

The button to add new colors, positioned at the top of the **Add Product** card, enables addition of colors options for products.




The image shows a dark-themed 'Add Product' form. At the top, there are three buttons: 'Add Size' (orange), 'Add Color' (teal, highlighted with a red border), and 'Add Category' (green). Below these are several input fields: 'Category Name' (dropdown), 'Supplier Name' (dropdown), 'Bar code' (text), 'Product Name' (text), 'Size' (dropdown), 'Color' (dropdown), 'Cost Price' (text), 'Stock Quantity' (text), 'Selling Price' (text), 'Discount (%)' (text with '0' entered), and 'Discounted Price' (text with 'Discounted price will appear here'). At the bottom, there is an 'Image' section with a 'Choose File' button and 'No file chosen' text, and 'Save' (orange) and 'Cancel' (grey) buttons.

Clicking the "Add Color" button () in the **Add Products** card, opens the **Add Color** popup card.

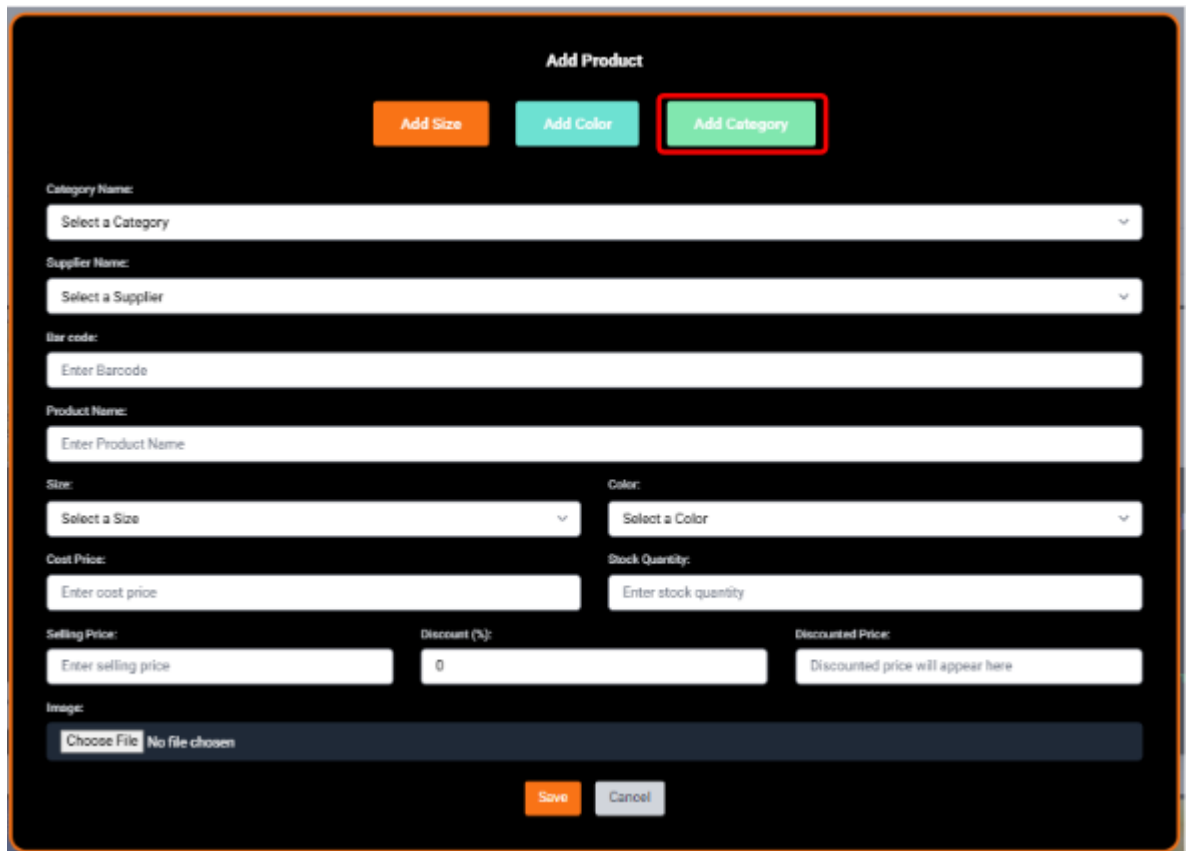


The image shows a light grey 'Add Color' popup card. It has a title 'Add Color' and a label 'Color Name:' above a text input field. At the bottom, there are 'Save' (green) and 'Cancel' (grey) buttons.


Enter the product color and click the “Save” button () to add the new color to the PoS system.

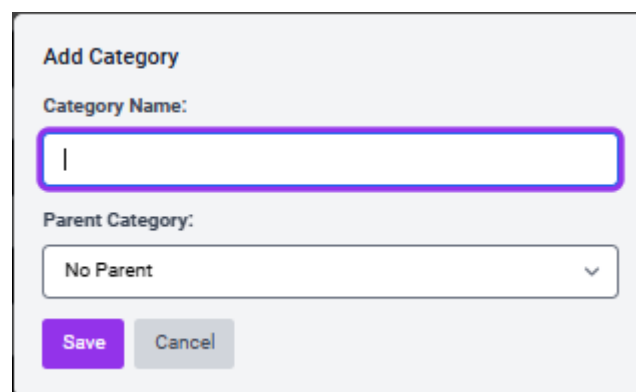
4.1.3 Add Category

The button to add new categories, positioned at the top of the **Add Product** card, enables addition of categories options for products.




The screenshot shows the 'Add Product' form. At the top, there are three buttons: 'Add Size' (orange), 'Add Color' (teal), and 'Add Category' (green). The 'Add Category' button is highlighted with a red rectangle. Below the buttons, the form contains several input fields: 'Category Name' (a dropdown menu with 'Select a Category'), 'Supplier Name' (a dropdown menu with 'Select a Supplier'), 'Bar code' (a text input field with 'Enter Barcode'), 'Product Name' (a text input field with 'Enter Product Name'), 'Size' (a dropdown menu with 'Select a Size'), 'Color' (a dropdown menu with 'Select a Color'), 'Cost Price' (a text input field with 'Enter cost price'), 'Stock Quantity' (a text input field with 'Enter stock quantity'), 'Selling Price' (a text input field with 'Enter selling price'), 'Discount (%)' (a text input field with '0'), and 'Discounted Price' (a text input field with 'Discounted price will appear here'). At the bottom, there is an 'Image' section with a 'Choose File' button and 'No file chosen' text. At the very bottom, there are 'Save' and 'Cancel' buttons.

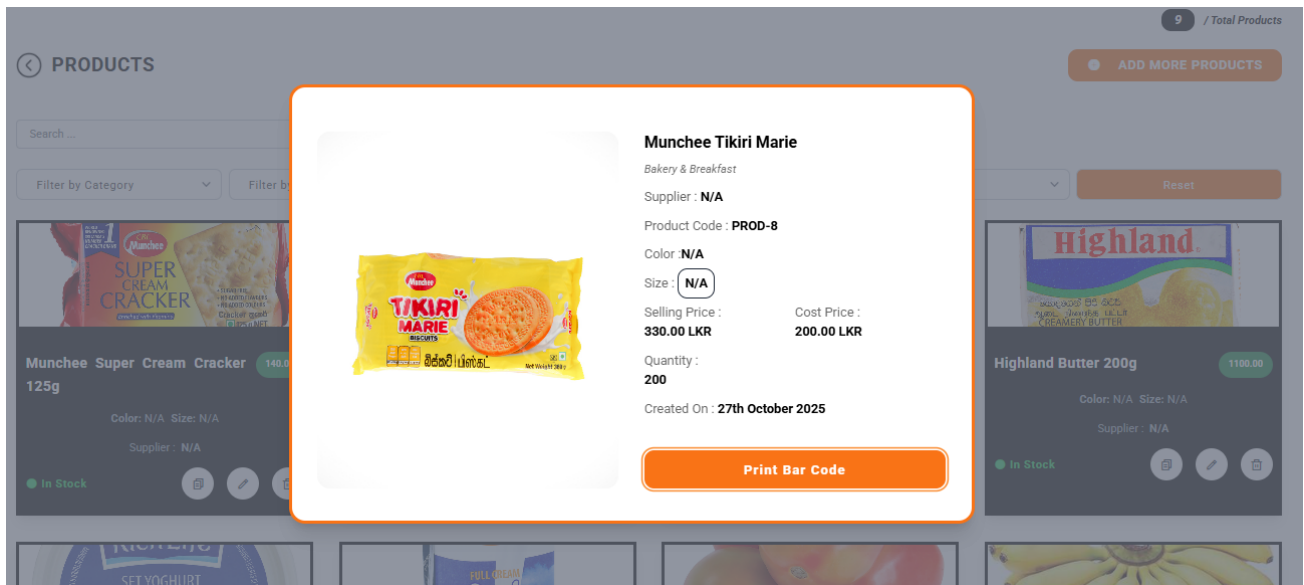
Clicking the "Add Category" button () in the **Add Products** card, opens the **Add Category** pop-up card.




The screenshot shows the 'Add Category' pop-up card. It has a title 'Add Category' and two input fields: 'Category Name' (a text input field with a cursor) and 'Parent Category' (a dropdown menu with 'No Parent'). At the bottom, there are 'Save' and 'Cancel' buttons.

Enter the product category and select the parent category for the product and click the “Save” button () to add the new category to the PoS system.

4.2 View Products




- By clicking on a product card, you can view the complete details of the product.
- By selecting the “Print Barcode” button (), you can print the product's barcode.

Eg:



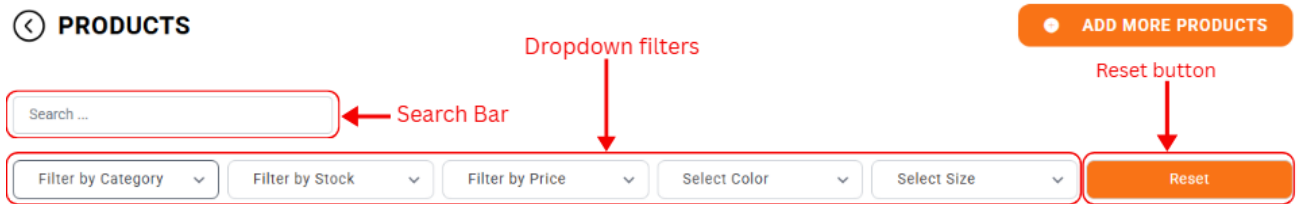
4.3 Edit Products


- To **edit** the product details, click on the **edit icon** (). This allows you to modify the details as needed.

4.4 Delete Products

- To **delete** the product card, click on the **delete icon** (). This will remove the card from the list.

4.5 Search Products




- Users can search for products by entering the product name in the “search bar”.
- By selecting category features from the “dropdown filters” (**Filter by Category, Filter by Stock, Filter by Price, Select Color, Select Size**), users can efficiently narrow down and find the desired products.
- Clicking the “Reset” button () clears all applied filters, displaying the complete list of products.

5. Suppliers

1 / Total Suppliers

⏪ SUPPLIERS

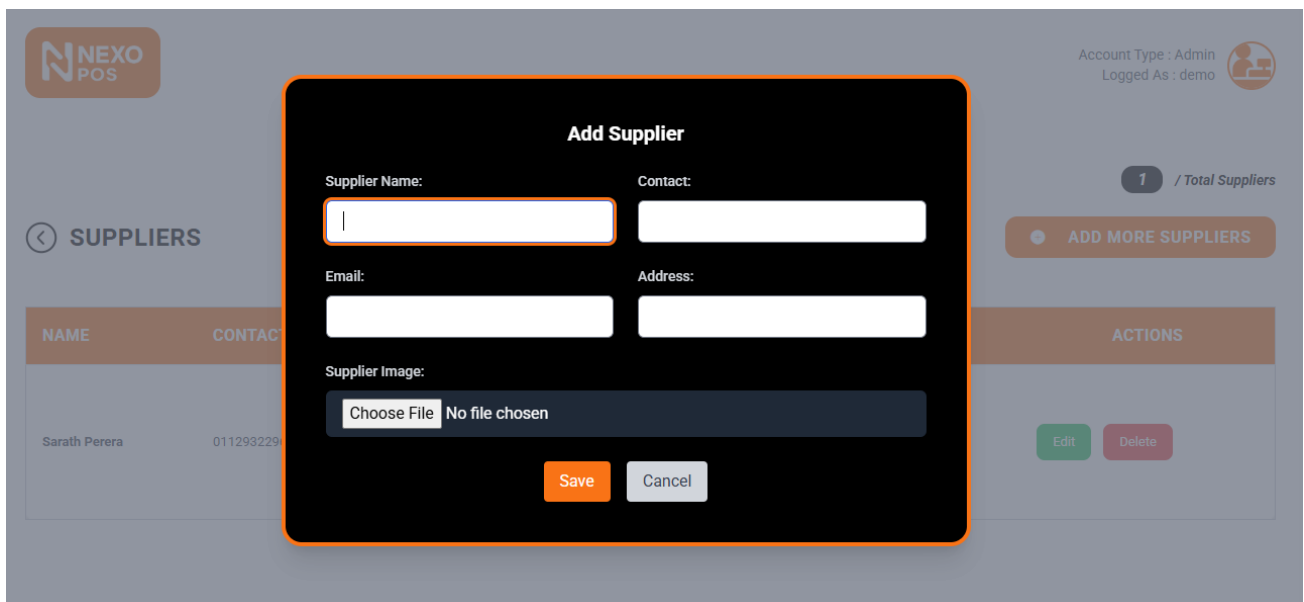
ADD MORE SUPPLIERS


NAME	CONTACT	IMAGE	EMAIL	ADDRESS	ACTIONS
Sarath Perera	0112932296		abc@y.co	733 Negombo Road Mabola	<div>EditDelete</div>

5.1 Add Suppliers

Step 1: Add a new supplier

- Click on the “ADD MORE SUPPLIERS” button ().



- A blank supplier card will pop-up, ready for you to enter new details. (**Supplier Name, Contact, Email, Address, Supplier Image**)
- Enter the details and click on the “save” () button. Then a new supplier details bar will emerge.
- Once completed, the details will update to reflect the details you have provided.

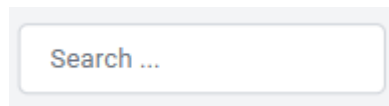
Step 2: Navigate through the supplier pages

- Click on the navigation buttons at the bottom of the supplier's pages to navigate between them.



Step 3: Search supplier details bars

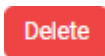
- By typing the supplier name in the search bar, the user can filter and find the relevant supplier.



5.2 Edit Suppliers

- To **edit** the supplier, click on the **edit icon** (). This allows you to modify the details as needed.

5.3 Delete Suppliers

- To **delete** the supplier, click on the **delete icon** (). This will remove the card from the list.

6. Customers

- The following displays the customer details bar layout.

◀ CUSTOMERS

1 / Total Customers

NAME	CONTACT	EMAIL	ADDRESS	L/POINTS	ACTIONS
Janith Perera	0112928508	janithPE@gmail.com	N/A	N/A	<button>Edit</button> <button>Delete</button>


Showing 1 to 1 of 1 entries


Previous **1** Next

6.1 Add Customers

Step 1: Add a new customer

When customer information is entered in the Customer Details card on the PoS page, the details are automatically updated on the Customer page.



Account Type : Admin
Logged As : demo 

Order ID: r060sB

Customer Details

Filter by Category


Filter by Stock


Filter by Price


Filter by Color


Filter by Size


Reset




Munchee Super Cream Cracker 125g





Munchee Tikiri Marie






Sandwich Bread 400g



Billing Details

Customer Details

 Customer Name

 Enter Customer Contact Number

 Enter Customer Email

 Select an Employee

Search

Step 2: Navigate through the customers pages

- Click on the navigation buttons at the bottom of the customers pages to navigate between them.



6.2 Edit Customers

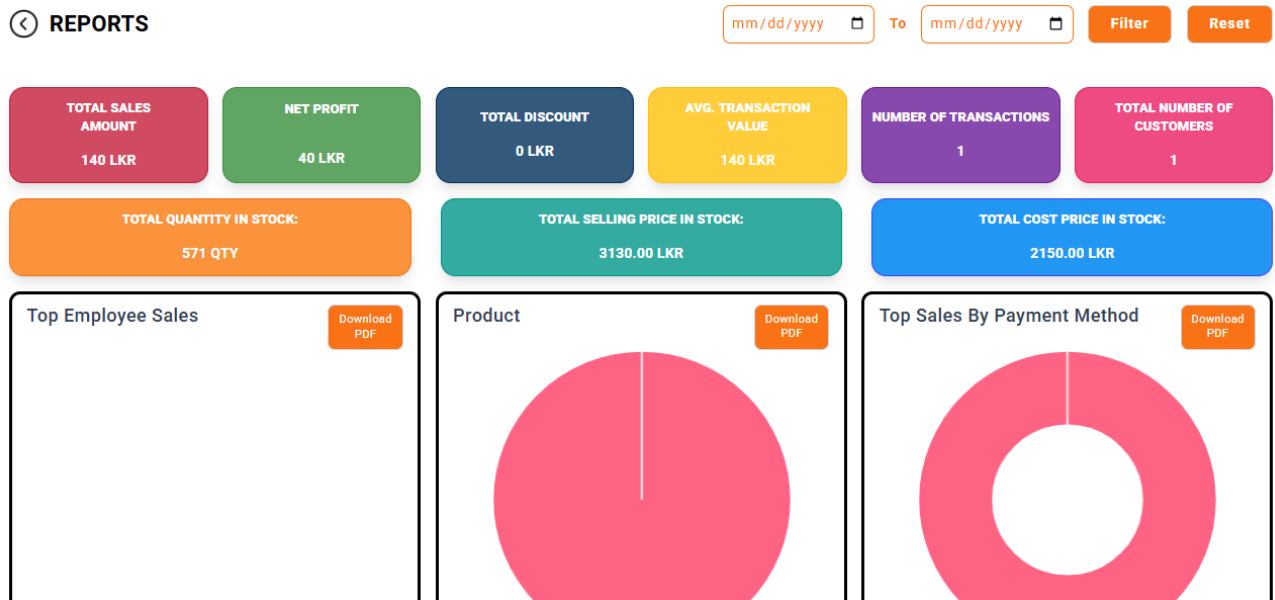
- To **edit** the customer, click on the **edit icon** (). This allows you to modify the details as needed.

6.3 Delete Customers


- To **delete** the customer, click on the **delete icon** (). This will remove the card from the list.

7. Reports

- The **Reports** section allows users to access comprehensive insights and data. It provides detailed product information, including the **total sales amount**, **net profit**, **total discount**, **average transaction value**, **number of transactions**, **total number of customers**, **Total Quantity in Stock**, **Total Selling Price in Stock** and **Total Cost Price in Stock**.
- Additionally, it includes reports on **Top Employee Sales**, **Product**, **Top Sales by Payment Method**, **Top Products Stock Chart** and **Top Products Stock Table**.




7.1 Generate Reports

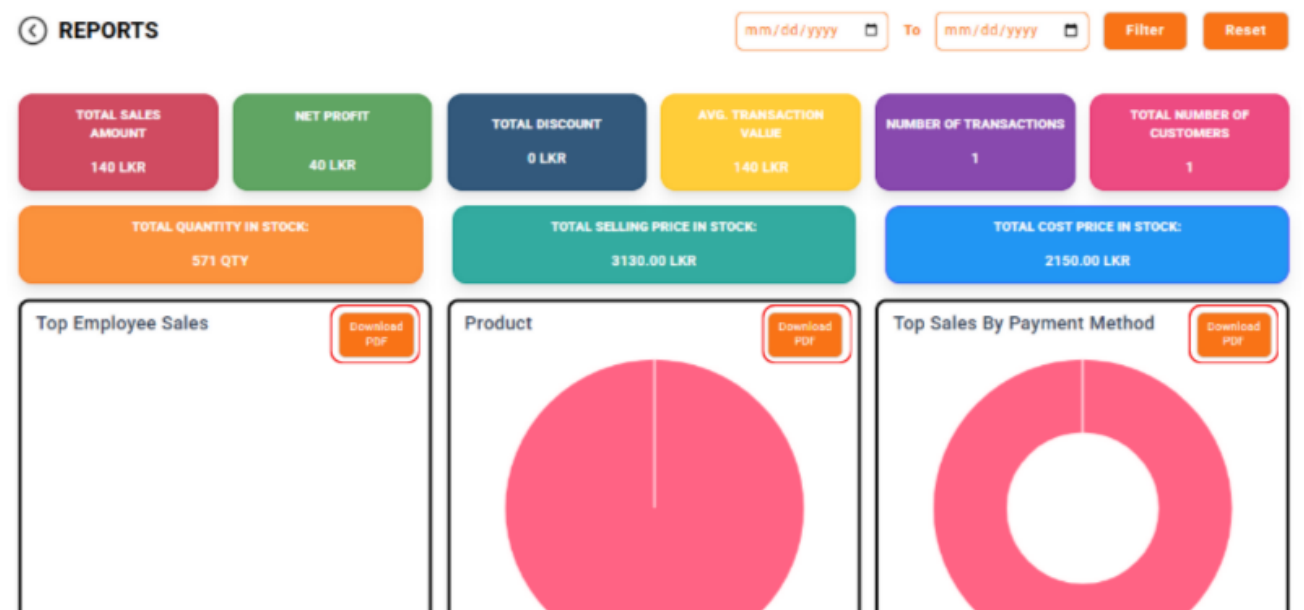
- To generate reports for a specific period, select the desired dates and click the 'Filter' button (). The system will display the corresponding reports for the selected timeframe.



The interface shows two date input fields, each with a calendar icon, separated by a 'To' label. Below the first field is a red arrow pointing to it with the text 'Start date'. Below the second field is a red arrow pointing to it with the text 'End date'. To the right of the date fields are two orange buttons: 'Filter' and 'Reset'. A red arrow points from the text 'Filter' to the 'Filter' button.

- The added dates can be changed by clicking on the “Reset” button. ()

7.2 Download Reports



By clicking on the Download PDF button, the user can download the reports on **Top Employee Sales**, **Product**, **Top Sales by Payment Method** and **Top Products Stock Chart**.

Eg:

Top Products Stock Table					
Search ...					
#	Name	QTY	Selling Price (LKR)	Discount (%)	Retail Value
1	Munchee Super Cream Cracker 125g	99	140.00	92.85	10.01
2	Munchee Tikiri Marie	200	330.00	0.00	330.00
3	Sandwich Bread 400g	20	350.00	0.00	350.00
4	Highland Butter 200g	100	1100.00	0.00	1100.00
5	Richlife Set Yoghurt 450g	50	180.00	0.00	180.00
6	Kotmale Full Cream Milk 1L	30	500.00	0.00	500.00
7	Tomatoes 1KG	12	180.00	5.00	171.00
8	Banana - Ambul (1kg)	30	150.00	0.00	150.00

8. Colors

- Product colors are showcased in this section.

3 / Total Colors

◀ COLORS

ADD MORE COLORS

COLOR ID	NAME	ACTIONS
1	Blue	<button>Edit</button> <button>Delete</button>
2	Green	<button>Edit</button> <button>Delete</button>
3	Red	<button>Edit</button> <button>Delete</button>

Showing 1 to 3 of 3 entries

Previous **1** Next

8.1 Add colors

3 / Total Colors

◀ COLORS

ADD MORE COLORS

ADD COLOR

Color Name:



Save Cancel

COLOR ID	NAME	ACTIONS
1	Blue	<button>Edit</button> <button>Delete</button>
2	Green	<button>Edit</button> <button>Delete</button>
3	Red	<button>Edit</button> <button>Delete</button>

Showing 1 to 3 of 3 entries

Previous **1** Next

Step 1: Add a new color

- By clicking the "ADD MORE COLOR" button (), the card will appear on the screen, allowing the user to input additional colors.
- Enter the color (e.g., black, white, green, etc.) in the provided field and click the "Save" () button to update the color options.

Step 2: Navigate through the color details pages

- Click on the navigation buttons at the bottom of the color pages to navigate between them.



8.2 Edit Colors

- To **edit** a color, click on the **edit icon** (). This allows you to modify the details as needed.

8.3 Delete Colors

- To **delete** a color, click on the **delete icon** (). This will remove the card from the list.

9. Sizes

- Product sizes are showcased in this section.

1 / Total Sizes

◀ SIZES

ADD MORE SIZES

Search ...

SIZE ID	NAME	ACTIONS
1	Half	<button>Edit</button> <button>Delete</button>

Showing 1 to 1 of 1 entries

Previous 1 Next

9.1 Add Sizes

NEXO POS

Account Type : Admin
Logged As : demo

1 / Total Sizes

◀ SIZES

ADD MORE SIZES

Search ...

Size Name:

Save Cancel

SIZE ID	NAME	ACTIONS
1	Half	<button>Edit</button> <button>Delete</button>

Showing 1 to 1 of 1 entries

Previous 1 Next

Step 1: Add a new size

- By clicking the "ADD MORE SIZE" button (ADD MORE SIZES), a card for adding product sizes is displayed, allowing users to input additional sizes.
- Enter the size (e.g., Small, Medium, Large, etc.) in the provided field and click the “Save” (Save) button to update the color options.

Step 2: Navigate through the size pages

- Click on the navigation buttons at the bottom of the size pages to navigate between them.



9.2 Edit Sizes

- To **edit** a size, click on the **edit icon** (). This allows you to modify the details as needed.

9.3 Delete Sizes

- To **delete** a size, click on the **delete icon** (). This will remove the card from the list.

10. Stock Transition



STOCK TRANSITIONS

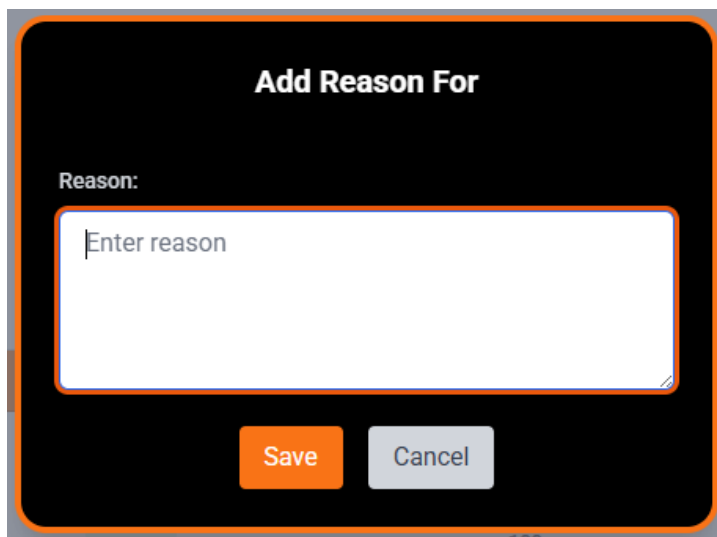
Search ...

#	PRODUCT NAME	TRANSACTION TYPE & DATE	QUANTITY	SUPPLIER	REASON	REASON ADD
1	Munchee Super Cream Cracker 125g	Sold 2025-11-19	1	N/A	N/A	Add
2	Munchee Tikiri Marie	Sold 2025-11-19	1	N/A	N/A	Add
3	Munchee Super Cream Cracker 125g	Sold 2025-11-19	1	N/A	N/A	Add
4	Munchee Tikiri Marie	Sold 2025-11-19	1	N/A	N/A	Add
5	Munchee Super Cream Cracker 125g	Sold 2025-11-18	1	N/A	N/A	Add

- When products are added to the system, the stock transition table is automatically updated. This table provides users with detailed information about stock transitions.
- The Stock Transition Table includes the following details:
 - Product Name:** The name of the product.
 - Transaction Type:** The type of transaction (e.g., addition, removal, adjustment).
 - Quantity:** The number of units involved in the transaction.
 - Transaction Date:** The date when the transaction occurred.
 - Supplier:** The supplier associated with the product.
- Click on the navigation buttons at the bottom of the Stock Transition pages to navigate between them.

11.1 Add Reasons for Stock Transitions

- By clicking on the “**Add**” button () under the “**Reason Add**” row, the users can add the reason for transitions.
-
- When clicking on the “**Add**” button (), the “**Add Reason For**” card pop-ups. Then the reason can enter and after clicking on the “**Save**” button, the added reason is updated.



The image shows a modal card titled "Add Reason For" with a black background and an orange border. Inside, there is a label "Reason:" followed by a large white text input field with the placeholder text "Enter reason". At the bottom of the card, there are two buttons: an orange "Save" button and a grey "Cancel" button.

The reason will be displayed in the “**Reason**” column of the corresponding row.

#	PRODUCT NAME	TRANSACTION TYPE & DATE	QUANTITY	SUPPLIER	REASON	REASON ADD
1	Munchee Super Cream Cracker 125g	Sold 2025-11-18	1	N/A	N/A	
2	Munchee Super Cream Cracker 125g	Added 2025-10-27	100	N/A	New delivery came	

11. Coupons

- The coupons can be handled using the “COUPONS” tab.

1 / Total Coupons

COUPONS

ADD MORE COUPONS

Search ...

#	CODE	DISCOUNT	ACTIONS
1	1234	10.00	<div>EditDelete</div>

Showing 1 to 1 of 1 entries

Previous

1

Next

11.1 Add Coupons

Step 1 : Add a new coupon

- A new coupon code can be added by clicking on the “ADD A NEW COUPON”

button. ()

COUPONS

ADD MORE COUPONS

Search ...

#	CODE
1	1234

Showing 1 to 1 of 1 entries

Previous

1

Next

Add Coupon

Coupon Code:

Coupon Discount:

Save

Cancel

Step 2: Navigate through the coupon pages


- Click on the navigation buttons at the bottom of the coupon pages to navigate between them.

Previous

1

Next

11.1 Edit Coupons

- By clicking the “Edit” button (), the user can edit the details in the coupon.

11.2 Delete Coupons

- By clicking the “Delete” button (), the user can delete the coupon.

12. Company Info

- Company information can be added in this section.

⏪ COMPANY INFO

Company Name

Company Address

Company Email

Company Phone 1

Company Phone 2

Company Website

No logo available
 No file chosen

- **Company Name, Company Address, Company Phone, Company Email, Company Website** and the **company logo** should be entered.
- To upload the **company logo**, click the 'Choose File' button () and select the company logo image from your device.
- Then the “Update Info” button () should be clicked to save the entered information.

13. Employees

- The employee details of the company can be entered in the Employees section.

1 / Total Employees

EMPLOYEES

ADD MORE EMPLOYEES

#	NAME	EMPLOYEE ID	ADDRESS	EMAIL	PHONE	ACTIONS
1	M Silva	EMP001	Sri Gangarama Purana Viharaya EW	silvaMP@gmail.com	0112258498	<div>EditDelete</div>

13.1 Add Employees

Step 1 : Add a new employee

- A new employee can be added by clicking on the “ADD MORE EMPLOYEE” button. (

ADD MORE EMPLOYEES

)
- Then the “Add Employee” card pop-ups enabling the user to add the employee details as **Employee Name**, **Address**, **Email Address** and **Phone Number**.
- After entering the employee details in the “Add Employee” card, the user need to click on the “Save” button (

Save

) to update the employee details list.

NEXO POS

Account Type : Admin
Logged As : demo

1 / Total Employees

ADD MORE EMPLOYEES

EMPLOYEES

#	NAME	EMPLOY	ACTIONS
1	M Silva	EMP001	258498 Edit Delete

Add Employee

Employee Name:

Address:

Email:

Phone:

SaveCancel

Step 2: Navigate through the employee pages


- Click on the navigation buttons at the bottom of the employee pages to navigate between them.



11.1 Edit Employee

- By clicking the “Edit” button (, the user can edit the details in the employee.

11.2 Delete Employee

- By clicking the “Delete” button (, the user can delete the employee.

14. Order History

- When a sale is completed, the Order History is automatically updated.

1 / Total History Transition

◀ ORDER HISTORY

Search ...

#	↑ OREDR ID	↓ TOTAL AMOUNT	DISCOUNT	↓ PAYMENT METHOD	↓ SALE DATE	PRINT
1	8G4L2w	470	0	Cash	2025-11-19	<div>Print</div>

Showing 1 to 1 of 1 entries

Previous


1

Next

- Order details can be searched using the search bar for quick access.

Search ...

14.1 Print Order Details (Print Bill)

Clicking the 'Print' button () generates a detailed bill of the order, ready for printing.

Eg :

SMART NEST SOFTWARE SOLUTIONS (PVT) LTD		
Metro Shopping Complex, Kadawatha 0772673194 0772673194 nexopos.app@gmail.com		
Date: Nov 19, 2025		Order No: 8G4L2w
Customer:		Cashier: demo
Description	Qty	Price
Munchee Super Cream Cracker 125g	1	140.00
Munchee Tikiri Marie	1	330.00
Sub Total		470.00 LKR
Discount		0.00 LKR
Custome Discount		0.00 LKR
Total		470.00 LKR
Cash		500.00 LKR
Balance		30.00 LKR
THANK YOU COME AGAIN <i>Let the quality define its own standards</i> Powered by SMART NEST SOFTWARE SOLUTIONS 01:19:39 GMT+5:30		

15. Manual PoS

15.1 Customer Details

- Customer details should be entered manually by the user.

The screenshot displays the 'MANUAL POS' interface. At the top left, there is a 'MANUAL POS' header with a circular icon. At the top right, it shows 'Order ID : #uk8Tux' and a circular refresh icon. The interface is divided into two main sections: 'Customer Details' and 'Billing Details'. The 'Customer Details' section is highlighted with an orange background and a red border. It contains four input fields: 'Enter Customer Name', 'Enter Customer Contact Number', 'Enter Customer Email', and 'Select an Employee' (a dropdown menu). A red arrow points from the text 'Customer Details' below to the 'Customer Details' section. The 'Billing Details' section is on the right, with a white background and a black border. It contains a 'Product Name' input field, 'Quantity' and 'Unit Price' input fields (with values 1 and 0 respectively), an 'Add Product' button, and 'Sub Total' and 'Custom Discount' fields (both showing 0.00 LKR).

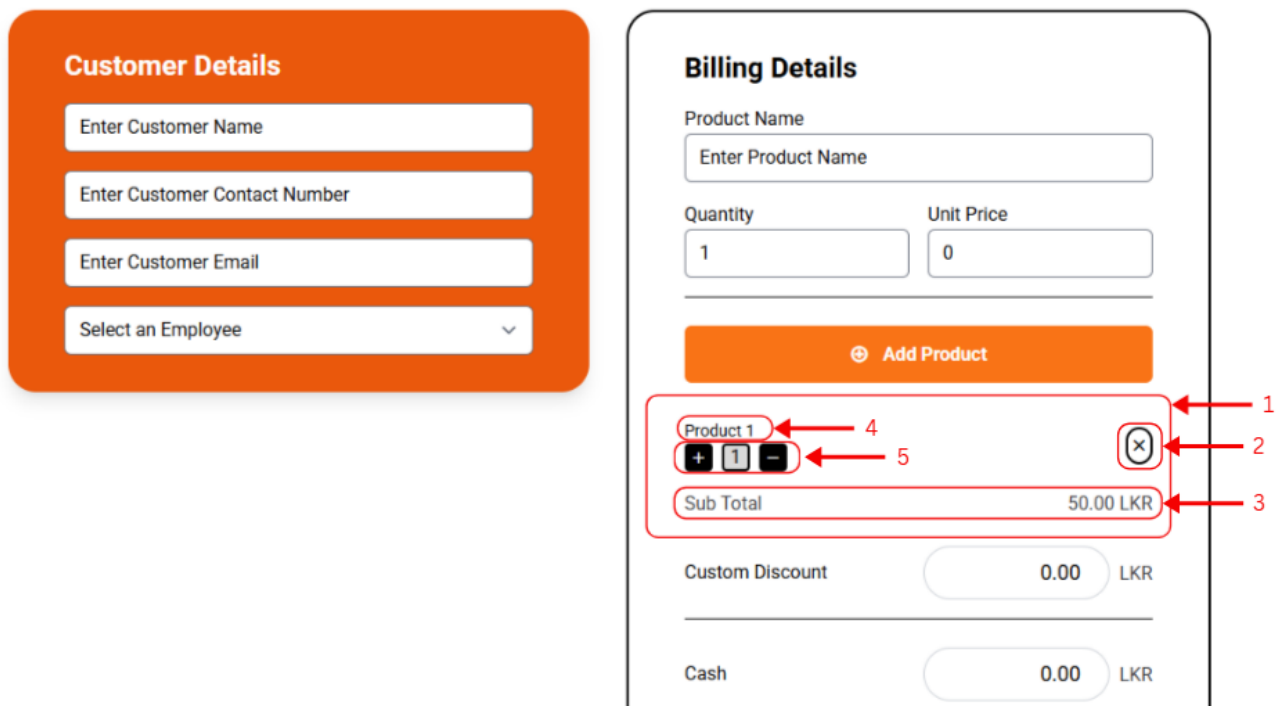
Customer details

- 1 - Customer Name
- 2 - Customer Contact Number
- 3 - Customer Email
- 4 - Employee Name

15.2 Billing Details

- When the product details are entered and the “Add Product” button

() is clicked, the product details will be displayed as shown below.



The image shows two side-by-side form panels. The left panel, titled "Customer Details", has an orange background and contains four input fields: "Enter Customer Name", "Enter Customer Contact Number", "Enter Customer Email", and a dropdown menu "Select an Employee". The right panel, titled "Billing Details", has a white background. It contains a "Product Name" input field, "Quantity" and "Unit Price" input fields (with values 1 and 0 respectively), and an "Add Product" button. Below this is a list of added products. The first item is "Product 1" with a quantity of 1. To the left of the product name are increment (+), quantity (1), and decrement (-) buttons. To the right is a close button (X). Below the product list is a "Sub Total" field showing "50.00 LKR". At the bottom are "Custom Discount" and "Cash" fields, both showing "0.00 LKR". Red arrows and numbers 1 through 5 point to specific elements: 1 points to the close button, 2 points to the sub-total, 3 points to the sub-total text, 4 points to the product name, and 5 points to the quantity controls.

- 1 - Added product details set
- 2 - Close button to remove the added product details
- 3 - Sub total of the added products
- 4 - Product Name
- 5 - Increment button, Quantity of the product, Decrement button

Sub Total 50.00 LKR

Custom Discount 0.00 LKR

Cash 100.00 LKR


Total 50.00 LKR

Balance 50.00 LKR

Payment Method :

CONFIRM ORDER

- 1 - Discount price
- 2 - Cash given by the customer
- 3 - Total price
- 4 - Balance cash that should be given to the customer
- 5 - Payment Method (Cash Payment / Card Payment)
- 6 - Order confirm button

- When the “Confirm Order” button () is clicked, the bill for the order is generated automatically.

SMART NEST SOFTWARE SOLUTIONS (PVT) LTD

Metro Shopping Complex, Kadawatha
0772673194 | 0772673194 | nexopos.app@gmail.com

Date:
Nov 19, 2025

Customer:

Order No:
8G4L2w

Cashier:
demo

Description	Qty	Price
Munchee Super Cream Cracker 125g	1	140.00
Munchee Tikiri Marie	1	330.00
Sub Total		470.00 LKR
Discount		0.00 LKR
Custome Discount		0.00 LKR
Total		470.00 LKR
Cash		500.00 LKR
Balance		30.00 LKR

THANK YOU COME AGAIN
Let the quality define its own standards
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